**Scleroderma & Raynaud’s UK Grant Terms and Conditions**

**(“SRUK Conditions”)**

1. **General Conditions**
	1. **Definitions**

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| Award Letter | The letter/email from SRUK to the Grant Holder specifying the amount of grant that has been awarded and any special conditions of award in addition to these SRUK Conditions |
| Equity | Shares, options, warrants, convertible debt or any other contractual or other right to acquire shares or options as an owner, proprietor, partner or a beneficial interest in any of the foregoing |
| SRUK | Scleroderma and Raynaud’s UK (registered charity number 1161828) |
| Conditions of Grant | SRUK Conditions including any supplemental terms and conditions in the Award Letter |
| Grant | The grant described in the Award Letter |
| Grant Holder(s) | The first named or principal investigator identified on the application form or holder of the chair, fellowship, lectureship or grant |
| Host Institution | The Institution employing the Grant Holder(s) |
| Institution | Each university, institution or other body at which some or all of the research funded by the Grant will be carried out or which employs any Grant-funded personnel |
| Intellectual Property | Includes all inventions, discoveries, materials, technologies, products, data, algorithms, software, patents, databases, copyright, trademarks, know-how and all other intellectual property rights and similar or equivalent rights anywhere in the world that currently exist or are recognised in the future and including applications, extensions and renewals in relation to any such rights |
| SRUK Grant reference number | The unique number allocated by SRUK that must be quoted on all correspondence and invoices |
| Trustee | A member of the SRUK board with powers of administration on behalf of SRUK |

* 1. **Applicability**

Grants awarded by SRUK are subject to the Conditions of Grant. SRUK reserves the right to amend the SRUK Conditions, any additional terms and conditions in the Award Letter, and any general policies or guidance relating to Grants. The Grant Holder is held responsible for the Grant, both scientifically and financially, and for ensuring compliance with the Conditions of Grant on behalf of the Host Institution and, where more than one institution is involved, for all the Institutions. Any individual reference to “Institution” shall be to each and every Institution employing the relevant SRUK-funded personnel or otherwise involved in the research activity.

* 1. **Acceptance of a Grant**

Before a Grant may commence, the Institution, or where more than one the Host Institution, (through an authorised signatory, head of department, Grant Holder and any co-applicants, must accept and agree to abide by the Conditions of Grant by signing and returning this document. The Host Institution undertakes to bring to the notice of all other Institutions involved in any research activity the Conditions of Grant and obtain their written agreement to them. In accepting the Grant, the Institution is undertaking to ensure that sufficient resources not provided by the Grant are provided by the Institution to fully support the activities described or referred to in the Award Letter for the duration of the Grant.

* 1. **Additional Funding**

A Grant that is conditional on successful applications for funding from other sources may not commence until written confirmation has been received by SRUK from the Host Institution that the research activity is fully funded. SRUK must be informed if this Grant application, or any part thereof, or any extension of this award, has been or will be submitted elsewhere.

* 1. **Use of a Grant**

The Grant Holder must use his/her reasonable endeavours to ensure the research activity is completed within the agreed period and within the overall amount of Grant awarded. The use of Grant monies for any purpose other than that specified in the Award Letter is not permitted without SRUK’s prior written approval.

* 1. **Starting a Grant**

The Grant should be taken up as soon as all approvals required by the Conditions of Grant are in place and within 6 months of the date of the Award Letter. The Grant Holder must advise SRUK in writing of the starting date of the research activity at the earliest opportunity and seek the SRUK’s prior written approval if the activity does not commence within 6 months of the date of the Award Letter or SRUK may require re-application. The Grant Holder must inform SRUK of any interruptions or delays to the research activity. SRUK will not be held responsible for any costs incurred as a result of interruption or delay and reserves the right to review the Grant and make whatever changes it deems appropriate, including terminating the Grant.

**1.7. Grant Reporting and Researchfish**

**1.7.1.** SRUK uses Researchfish to collect data on outcomes and impacts arising from its awards. Grant Holders must submit, once annually, SRUK-related grant evaluation data during a defined time period through Researchfish, although information can be added at any time throughout the year. Data will need to be submitted beyond grant closure until notified of the cut-off point.

**1.7.2.** A final written report, endorsed by the head of department, must be submitted within 2 months of the end of the Grant period. This report must include a technical account of progress, lay summary, list of presentations, posters and papers published/in press/in preparation, details of additional/future funding and details of any intellectual property (see Condition 5) that may be generated by the Grant. The final claim for reimbursement will be withheld until receipt of the final report, and the Grant closed 6 months after the end date, with outstanding invoices unpaid in its absence.

**1.7.3.** An annual progress report submitted within 1 month of the anniversary of the Grant commencing is required for each year of the Grant period. This report must include a technical account of progress, lay summary, list of presentations, posters and papers published/in press/in preparation, details of additional/future funding and details of any intellectual property (see Condition 5) that may be generated by the Grant. Failure to submit a report will result in funding being withheld and may cause SRUK to terminate an existing Grant and refuse to consider further applications from the Grant Holder. Additional interim reports may be required by SRUK, depending on the nature and progress of the Grant.

**1.8. Transfer of an Award**

A Grant Holder wishing to transfer a Grant to another Institution within the UK that is eligible to receive funding from SRUK should obtain prior written approval from SRUK. SRUK will normally consent, providing in the reasonable opinion of SRUK the aims and objectives of the research activity are not adversely affected, that the new centre has adequate facilities, and that the move has the prior written approval of all concerned. It is expected, subject to the approval of the existing Institution, that any equipment purchased under the Grant will be transferred at the expense of the new Institution. Approval by SRUK for a transfer of a Grant will not be given until evidence has been provided to SRUK demonstrating that all equipment necessary to fulfil the Grant will be made available at the new Institution. The funding of those salaried personnel who do not wish to transfer shall automatically cease. Should a co-applicant move to another Institution during the tenure of a Grant, the Grant may not move with him/her. SRUK will not reimburse any additional expenses incurred as a result of transferring a Grant.

**1.9. Site visits**

Site visits may be made at any time upon reasonable notice by SRUK or its agents.

**1.10. Suspension or Termination of a Grant**

**1.10.1.** Should it be necessary and in very exceptional circumstances, SRUK reserves the right to suspend or terminate a Grant at any time and for any reason. So far as reasonably practicable, SRUK shall endeavour to give at least 30 days prior notice but shall be entitled to terminate without notice.

**1.10.2.** Where there has been no breach of the Conditions of Grant by the Grant Holder(s) or Institutions, SRUK will reimburse the Host Institutions for expenditure properly incurred by it and authorised under the Grant up to the termination or suspension date and for the work already carried out by the Institution.

**1.10.3.** SRUK will under no circumstances be liable for or indemnify any Institutions, Grant Holder(s) or personnel funded by the Grant for any costs, expenses, liability or claims arising from termination or suspension of the Grant including but not limited to employment-related liabilities or liabilities arising from breach of instructual commitments that might result from termination of the Grant.

**1.10.4.** SRUK may terminate the Grant and/or its funding of an individual forthwith upon written notice to the Grant Holder and Institution if any individual funded by SRUK by act or omission does anything that in SRUK’s opinion adversely affects SRUK’s name and reputation or brings it into disrepute.

**2. Responsibilities of the Institution and Limitations of SRUK’s Liability**

**2.1. General**

It is the responsibility of the Host Institution to ensure that the Grant is applied exclusively and appropriately in support of the research activity or purpose for which it has been awarded, that all applicable laws, regulations and obligations to third parties relating to the research activity and purpose are met, and that no obligations to third parties conflict with the SRUK Conditions. The Institution shall also ensure that the work is undertaken in an adequate and proper way, that there is appropriate supervision of the people, and is activity funded. The Host Institution acknowledges that SRUK does not under any circumstances accept liability as ‘sponsor’ under any relevant legislation.

**2.2 Clinical trials**

Notwithstanding any delegation of its obligations to third parties, in accepting the Grant the Host Institution undertakes sole responsibility for the obligations and liabilities of ‘sponsor’ under the European Directive on Good Clinical Practice in the Conduct of Clinical Trials on Medicinal Products for Human Use and the Medicines for Human Use (Clinical Trials) Regulations 2004 as amended from time to time and shall ensure that the requirements of the MRC Guidelines for Good Clinical Practice in Clinical Trials and all other legal requirements are fully complied with.

**2.3. Best research practice and indemnity**

SRUK relies entirely on the Institution to ensure that the research activity supported is carried out in accordance with best practice in order to avoid damage, loss or injury to persons or property and, where relevant, to comply with its obligations as ‘sponsor’ pursuant to conditions 2.1 and 2.2 above. SRUK requires the Institution to take all reasonable precautions to safeguard the health and safety of those involved in the research and all third parties affected thereby and accepts no liability for any accident, injury or loss sustained by any person as a result of and/or in the course of that research or activity. In accepting the Grant, the Host Institution agrees to indemnify SRUK against any costs, claims or liabilities (including legal costs), but excluding liability for any consequential and/or indirect losses, suffered or incurred by SRUK as a result of any action, claim or complaint brought against SRUK in connection with or arising from any funded activity or person or the accuracy or application of the results of that activity, and confirms that it has obtained and will maintain in force for the duration of the Grant and for a period of 5 years thereafter public and professional indemnity insurance at a level appropriate to the risks involved. The Host Institution’s liability shall not exceed the amount of the award.

**2.4. Limitation of liability**

SRUK accepts no responsibility, financially or otherwise, for expenditure (or liabilities arising out of such expenditure) or liabilities arising out of the work funded by the Grant other than those specifically listed in the Award Letter, any accompanying notes and these SRUK Conditions. Notwithstanding any other provision in these SRUK Conditions, SRUK shall not be liable to the Institution for any amount in excess of the Grant. SRUK will not be liable for and shall not indemnify the Institution, any Grant Holder or any other person working on the Grant (including employees, students, visiting fellows and subcontractors) against any claims for compensation or against any other claims (whether under any statute or regulation or at common law) for which the Institution may be liable as an employer.

**2.5 Warranty**

The Institution warrants that to the best of its knowledge and belief without having carried out specific searches:

1. it has disclosed all pre-existing arrangements that would have material impact on the performance of its obligations under the Grant;

2. it does not have at the Grant award date nor will have during the life of the Grant any commercial relationship with, nor sponsorship, support or other contact or arrangement with any individual, entity, organisation or brand owner that is in the SRUK’s reasonable opinion otherwise incompatible with its charitable health aims and objectives.

1. **Finance and Administration of SRUK-funded Personnel and Equipment**

**3.1. Funded Personnel**

**3.1.1. Amount of award:** Total amounts agreed in a Grant will not be increased. Monies may not be varied between budget headings. The control of expenditure to be funded under the Grant must be governed by the normal standards and procedures of the Host Institution and must be covered by the formal audit arrangements that exist in that Institution. The Grant is for a fixed period and any surplus funds will remain with SRUK.

**3.1.2. General:** In all cases where financial support is provided for the employment of staff, SRUK does not act as an employer, and therefore the Institution undertakes to be responsible and liable for the issue of contracts and compliance with all relevant laws and regulations. The tenure of appointment of staff recruited to work on SRUK-supported projects must be confined strictly to the period of the Grant, and SRUK accepts no liability for contracts extending beyond the defined Grant period or for their termination before or at the end of the contract period. The Grant Holder must name all staff members who will be working on SRUK-supported projects in the Grant application, include a short CV provided for each, and specify the hours/days per week each will work on the SRUK-supported project, unless candidates are to be appointed for this purpose (see Condition 3.1.4).

**3.1.3.** The Institution must accept full responsibility for the management, monitoring and control of all personnel (whether permanent, temporary or students) employed in or involved in the research work funded by the Grant, including research misconduct and scientific fraud. It must also ensure that all personnel associated with the work receive training appropriate to their duties and the requirements of any statute or regulation. If a case of fraud or misconduct is suspected in the course of the research, then SRUK must be notified immediately and kept informed of further developments. SRUK retains the right to investigate any aspect of fraud or misconduct itself as it reasonably sees fit and the Host Institution shall provide such assistance and information as SRUK may reasonably require for that purpose. SRUK shall in its sole discretion be entitled to suspend or terminate the Grant in the event of fraud or misconduct being proven or if it is dissatisfied with any aspect of the investigation.

**3.1.4.** The Grant Holder must obtain SRUK’s written approval before appointing and replacing staff funded by the Grant. The Grant Holder should submit the candidate’s CV, unless included in the application, to SRUK with the proposed basic starting salary and start date for prior written approval. Starting salaries for replacement staff will normally revert to the levels awarded for the first year of the Grant.

**3.1.5.** Salaries will be reimbursed at a level no higher than the grade and level awarded and will include nationally-agreed pay awards providing the grant commences within 6 months of the date of award. Any inflationary amounts used when costing the application will remain with SRUK as surplus funds. Increases in salaries other than annual increments and nationally-agreed pay awards will not be met by SRUK. SRUK reimburses salaries aligned to the national pay scales or recognised local pay models. SRUK will not object to Institutions paying higher salaries at their own cost.

**3.1.6.** Should a Grant Holder, whose salary is provided by the Grant, obtain salary support from an alternative source, their salary provisions may not be transferred to any other individual.

**3.1.7.** The Grant Holder must notify SRUK of any delays relating to the appointment of staff. SRUK will not be held responsible for any costs incurred in the event of such delays and reserves the right to review the Grant and make any changes it deems appropriate, including terminating the Grant.

**3.1.8.** SRUK will not accept responsibility for staff salaries for any period after the end of a Grant period and prior to that Grant’s renewal or a new Grant commencing or as a consequence of the application process.

**3.1.9. Proportion of time:** Personnel whose salaries are funded by SRUK are expected to devote substantially the whole of that salaried time to the funded activity.

**3.1.10. Undertaking to pay remuneration:** The Institution undertakes to pay the remuneration of all principal investigators and co-applicants employed by the Institution, where these are not claimed in an application, for the duration of the Grant.

**3.1.11. Clinical staff:** All SRUK-funded clinical fellows must hold an honorary clinical contract at the appropriate level.

**3.1.12. Annual leave:** SRUK expects an individual’s annual leave entitlement to be taken within the period of the Grant.

**3.1.13. Periods of absence:** SRUK does not pay salary costs during periods of absence due to sickness, injury or maternity/paternity leave. If an SRUK-funded employee is due to take maternity/paternity leave or is likely to be unable to work for a period of time due to sickness or injury, the Grant Holder must inform SRUK. The award will then be suspended for the period of absence until the agreed working arrangements (full- or part-time, as specified in the approved award) resume.

**3.1.14. Alternative arrangements:** The proposal of any alternative arrangements related to the Grant including, but not limited to, temporary appointments or return to work on a part-time basis, must be submitted to SRUK for consideration and the decision will be made by the SRUK trustees.

**3.2. Equipment**

**3.2.1.** In order to reduce the cost for SRUK, it is the duty of the Grant Holder to ensure that any equipment and materials funded by the Grant are purchased in accordance with your procurement procedures in a manner that delivers value for money. Savings will remain with SRUK.

**3.2.2.** Reimbursement of equipment monies will be subject to receipt for a valid claim from the Host Institution’s finance office for the item(s) awarded under the Grant to which a copy of the relevant supplier’s invoice(s) must be attached. The supplier’s invoice(s) should be countersigned by the Grant Holder and bear the item number to which it relates. Equipment for medical research is normally exempt from VAT. SRUK will only reimburse VAT on non-exempt items and only if provision has been made for this in the Grant.

**3.2.3.** Subject to condition 3.2.6 below, any equipment provided by the Grant is donated to the department in which the Grant Holder works specifically for the research as specified in the Grant. Such equipment should display information acknowledging that it has been funded by SRUK. SRUK’s prior written approval must be obtained to use the equipment for any other purpose and such approval may be conditional on SRUK receiving financial compensation for such use.

**3.2.4.** If the research activity for which the equipment was purchased ends prematurely, or if the equipment is no longer required for the purpose it was given for whatever reason, SRUK’s prior written consent must be obtained prior to its disposal or any other use.

**3.2.5.** The Host Institution must take responsibility for installation, maintenance, repairs and insurance costs of the equipment throughout its useful life at its own expense. In certain circumstances equipment might be subject to further conditions specified in the Award Letter.

**3.2.6.** If SRUK approves the transfer of the Grant to another Institution, equipment that was purchased under the Grant may also be transferred, provided this is at no cost to SRUK and subject to the existing Institution’s consent.

**3.3. Costs not covered by SRUK**

SRUK awards Grants on condition that any VAT payable infrastructure and overhead costs are met by the Host Institution (including but not limited to lighting, heating, support staff salaries, insurance, maintenance, publication charges, administrative costs, library facilities).

**3.4. Reclaiming Grant expenditure**

**3.4.1.** Claims will be reimbursed quarterly in arrears against details itemising expenditure from the Host Institution’s finance office. Essential details required include the Grant number, period of the claim, names of approved staff, their basic salary and start date. Equipment (see condition 3.2 above) and research consumables should be shown separately. Submission of late invoices for several months’ expenditure cannot be guaranteed full immediate payment by SRUK and may instead involve staggered payments to the Institution.

**3.4.2.** A final claim must be submitted within 6 months of the end of the Grant. No reimbursement will be made against claims received after this period.

**3.4.3.** Unspent funds will be reallocated through SRUK to new grants following peer review.

* 1. **Audit**

SRUK reserves the right to use its own appointed auditors to obtain confirmation from the Host Institution’s external auditors that the award and the amounts paid by SRUK have been used for the purpose for which they were awarded and the Host Institution undertakes to provide access to accounting and other records relating to the Grant to SRUK and its auditors and to co-operate and to procure co-operation from its external auditors with SRUK and its nominees for that purpose.

**4. Approvals**

**4.1. Ethical Approval**

A Grant may not commence until all necessary ethical committee approvals have been obtained. A copy of all such approval(s) must be forwarded to SRUK prior to commencement unless included in the application.

**4.2. Use of animals**

Adherence to the principles of the 3Rs as laid out in the current NC3Rs guidance documents is a requirement for research involving the use of animals. SRUK will not support the use of experimental animals in research unless there is no alternative. The species and numbers of animals to be used must be appropriate and fully justified. The SRUK emphasises the importance of refinements of procedures to minimise any pain or distress, and support for a project does not exempt the investigator from personal responsibility. A project involving the use of animals may not commence without relevant Home Office licences covering all relevant institutions, the researchers and the research activities.

**5. Intellectual Property and commercial exploitation**

**5.1.**

SRUK is committed to fighting scleroderma and Raynaud’s; its major support is in funding research. As a charity, SRUK is under an obligation to ensure that the useful results of research that it funds (whether in whole or in part) are applied for the public good. In some circumstances this may be best achieved through the protection of intellectual property and commercial exploitation. SRUK therefore requires all Grant Holders, SRUK-funded personnel and their Institutions to play an active role in considering whether the protection, management and exploitation of SRUK-funded Intellectual Property is an appropriate means of achieving public benefit and develop and implement strategies and procedures for the identification, protection, management and exploitation of SRUK Intellectual Property. SRUK is also obliged to ensure that it obtains a fair share of the fruits of any SRUK-funded Intellectual Property (and value arising from exploitation). All Grant Holders and Institutions are required to co-operate in this and provide all assistance as reasonably requested by SRUK from time to time in a commercial and timely manner.

**5.2.**

SRUK requires the Institution and Grant Holders to:

i. notify SRUK promptly in writing when Intellectual Property that may be of medical or commercial value arises from the Grant and ensure that such Intellectual Property is protected and not published or otherwise publicly disclosed prior to protection (while at the same time ensuring that potential delays in publication are minimised);

ii. ensure that all persons in receipt of SRUK funding or working on a SRUK-funded activity (including employees, students, visiting staff and subcontractors) are employed or retained on terms that vest in the Institution sole and exclusive ownership of all SRUK-funded Intellectual Property;

iii. notify SRUK promptly of the proposed terms of any exploitation of SRUK-funded Intellectual Property and provide regular and timely updates to SRUK on the progress of negotiations between the Grant Holder, the Institution and all relevant third parties regarding such terms;

iv. permit SRUK to have reasonable and timely access to people and information who and which has any bearing on a SRUK-funded activity or the exploitation envisaged under this Condition 5, including the opportunity for SRUK to attend meetings with all relevant stakeholders to the exploitation;

v. apply with full rigour all relevant arrangements, as may from time to time be agreed with the Institution in connection with Intellectual Property and the exploitation thereof and allow SRUK or its nominees the right to inspect relevant books and accounts upon request to confirm that there has been an appropriate benefit sharing made in relation to any such exploitation. (The Institution shall have the same right if any exploitation is undertaken by SRUK).

**5.3.**

No Intellectual Property arising from the Grant may be exploited or disposed of in any way without the prior written consent of SRUK, such consent not to be unreasonably withheld. Exploitation includes use for any commercial purpose or any licence, sale, assignment, materials transfer or other transfer of rights. Before granting the consent referred to in this condition 5.3, SRUK may, if necessary, require amendments to the proposed terms of any exploitation of SRUK-funded Intellectual Property to ensure the chosen route and terms of any such exploitation are a fair and appropriate way of achieving the public good. As a condition of granting such consent, SRUK will require the Institution to draw up an agreement with SRUK defining the terms for sharing revenue accrued from exploitation of the Intellectual Property.

**5.4.**

If the Institution does not protect, manage or exploit any Intellectual Property arising out of the Grant to SRUK’s satisfaction, SRUK shall have the right, but not a duty, to protect, manage and exploit such SRUK-funded Intellectual Property. If SRUK decides to exercise its right, the Institution agrees to co-operate fully and to carry out, and ensure that the SRUK-funded personnel, its employees and other relevant personnel under the control of the Institution carry out, all acts required to assist SRUK in such protection and exploitation.

**6. Consultancies, Directorships, Third Party Restrictions and Arrangements**

**6.1.**

SRUK is concerned to ensure that the useful results of research funds are applied for the public benefit (i.e. any private benefit should only be incidental to the public benefit achieved) and that the integrity and independence of researchers funded (in whole or in part) by SRUK is not compromised by any commercial involvement which they may have. Therefore the Institution shall ensure that no consultancies, third party restrictions or arrangements are entered into in relation to any SRUK-funded person or activity except as provided in this Condition 6.

**6.2.**

SRUK-funded personnel may offer services as consultants or non-executive directors to commercial organisations but such services must not enable a commercial organisation to gain inappropriate access to unpublished data, findings or conclusions from any SRUK-funded research. The terms of each consultancy or directorship must be set out in a written agreement between the SRUK-funded individual and the commercial organisation and must be submitted for review and approval in advance to the Institution in accordance with Condition 6.6.

**6.3.**

Neither any individual funded by SRUK or involved in any SRUK-funded research nor the Institution will, without the prior written consent of SRUK, accept an appointment as a consultant, or enter into confidentiality agreements or use materials or compounds (not obtained commercially), on terms that would place restrictions on the publication of, or obtain prior knowledge of any research findings of SRUK-funded individuals or research activities other than those relating specifically to the materials or compounds supplied. “Reach-through rights” over SRUK-funded Intellectual Property in favour of commercial organisations providing materials or compounds to SRUK-funded individuals for research purposes may not be granted.

**6.4.**

Neither any individual funded by SRUK or involved in any SRUK-funded activity nor any Institution will enter into any collaborative arrangements involving SRUK-funded individuals, materials or research, where any party would place restrictions on the publication of, or patenting or commercial exploitation of any results of such collaborative arrangements, without the prior written consent of SRUK. As a condition of granting such consent, SRUK may require the Host Institution and/or the individual to agree to terms including the sharing of benefits (such as revenues and equity).

**6.5.**

The Institution, Grant Holders and co-applicants confirm that upon acceptance of a Grant that any pre-existing arrangements which could lead to a breach of SRUK Terms and Conditions have been disclosed fully in writing to SRUK prior to the signature of this Grant Terms and Conditions.

**6.6.**

The Institution is required to review in advance all proposed agreements involving any SRUK-funded individual and/or SRUK-funded activity, to ensure that the agreements are consistent with the Conditions of Grant. If the Institution has any concern about the commercial involvement or otherwise of any SRUK-funded individual or SRUK-funded activity, it must promptly notify SRUK of that concern in writing. SRUK reserves the right to review any proposed or existing agreement if it believes it could have an effect on SRUK’s charitable activities or interests and/or the Grant, and the Institution agrees to provide copies of such agreements, as requested by SRUK.

**6.7.**

If any individual funded by SRUK or involved in an SRUK-funded activity wishes to participate in any start-up company or other organisation, to which the results of any SRUK-funded activity have or may be transferred or licensed or hold any equity in such company or organisation, notwithstanding Condition 5.3, such individual must obtain the prior written consent of SRUK, such approval not to be unreasonably withheld. As a condition of granting such consent, SRUK may require the individual and/or the Institution to agree to terms including the sharing of benefits (such as revenues and equity).

**7. Acknowledgements, Publications and Publicity**

**7.1.**

The findings from the research funded by the Grant should be made freely available to the broader scientific community as soon as possible. The publication or release of such findings may be reasonably delayed to enable protection of any intellectual property subject to Condition 5 above.

**7.2.**

Where possible Grant Holders should, for each paper funded wholly or in part by SRUK, use a publication route that will lead to deposit of a full text version of the paper in Europe PubMed Central or an equivalent open access repository within 6 months of publication.

**7.3.**

Grant Holders should inform SRUK when results arising from SRUK funding are accepted for publication and provide SRUK with a copy of the publication.

**7.4.**

Grant Holders must ensure that SRUK’s support is acknowledged in all publications, including presentations and posters, either in the text or in a footnote quoting “Scleroderma & Raynaud’s UK” followed by the award reference number. The SRUK logo should be used on presentations and posters of SRUK-funded work.

**7.5.**

Grant Holders and personnel involved in SRUK-funded activities, and the Institution, should not use the SRUK logo in circumstances that conflict with SRUK’s remit.

**7.6.**

Grant Holders must notify SRUK at least 5 working days in advance of any publicity arising from a SRUK Grant. Any press release or other material including reference to SRUK-funded results must be approved by SRUK before it is released to the media. Previous compliance with this Condition will be reviewed and taken into account when determining future grant applications from such Grant Holders.

**7.7.**

Grant Holders and personnel involved in SRUK activities will assist SRUK upon request in publicising the award of the Grant and subsequent results of each Grant.

**7.8.**

SRUK reserves the right to use data or other material from research it funds as part of its fundraising or publicity activities. In recognition of the fact that the source of funding for SRUK Grants is primarily from legacies and donations, Grant Holders will not unreasonably refuse a request from SRUK to attend and/or speak at events or meetings from time to time to assist in the promotion of SRUK and its charitable aims.

**8. Data protection**

**8.1.**

By approving the grant application for submission, all signatories explicitly accept that:

**8.1.1.** All information that the Grant Holder, co-applicants and/or Institution supply to SRUK relating to any applications or Grants awarded under the SRUK Conditions will be used for the purposes of processing the application and/or Grant and for the purpose of audit and/or evaluation. All personal data will be processed by or on behalf of SRUK and/or organisations connected with it, in accordance with the Data Protection Act 1998, as amended from time to time. Personal data relating to the applicant(s) and/or individuals funded by the Grant may be disclosed to and processed by external peer reviewers, government and other research bodies, some of whom may be based outside the UK.

**8.1.2**. SRUK may publish the name and work address of the Grant Holder(s) and others funded by SRUK and the title and abstract of the subject matter of any Grant on its website or in its annual report or other publications from time to time.

**8.1.3.** As all research funds have been sourced through fundraising, SRUK may contact all SRUK-funded individuals and institutions by post, telephone or e-mail from time to time about future fundraising and other activities and initiatives of SRUK.

**9. Governing law and jurisdiction**

These SRUK Conditions shall be construed in accordance with English Law. The Institution and the Grant Holders irrevocably submit to the exclusive jurisdiction of the English Courts to settle all matters in connection with the Conditions of Grant.

**AS REPRESENTATIVES OF THE INSTITUTION, WE UNDERSTAND AND ACCEPT THE ABOVE CONDITIONS IN RELATION TO THIS AWARD**

Title of award\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_­­­\_\_\_\_\_\_\_\_

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Proposed start date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Proposed completion date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(if appropriate)

Amount awarded\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of the Institution /Organisation to which the Grant is made:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date\_\_\_\_\_\_\_\_\_ Signed\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Award Holder)

Name & Title/Position (Printed/typed) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date\_\_\_\_\_\_\_\_\_ Signed\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Financial

Representative of Institution)

Name & Title/Position (Printed/typed) ­­­­ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_